

Memo

To: All Chapters and State Councils

March 17, 2020

Chapter elections

There are several options depending on circumstances in the local area.

1. Hold your meeting and the elections as long as there is a quorum and your local, state and the federal laws allow such a meeting during this public health emergency. Make sure you have a sign-in sheet and can verify attendance and voter eligibility.
2. Cancel the meeting due to a public health emergency and hold the elections at the next meeting. If the election is delayed the current officers will continue to hold office until the election is completed. (Article 3, Section 6, Paragraph B:Each officer shall hold office until his or her successor is elected and has qualified ...). If a current officer does not want to continue in that office until the election can be held, he or she can resign. If the president resigns the VP will take over. The other offices can be filled at the election.
3. If neither one of these is appropriate for your chapter contact Leslie DeLong at: ldelong@vva.org

State Council elections

1. Hold your meeting and the elections as long as there is a quorum and your local, state and the federal laws allow such a meeting during this public health emergency. Make sure you have a sign-in sheet and can verify attendance and voter eligibility.
2. Cancel the meeting and hold the elections at the next meeting as long as it is within 3 months of the cancelled meeting. If you are able to have the meeting before the end of June, you will not be in conflict with the constitution.
3. If the SC has only 2 or 3 meetings per year a special meeting will have to be called. This will require written notice at least 10 days prior to the meeting and notice of exactly what business will be conducted at the meeting. State that the meeting will be held to elect officers and then list any other business that will be brought to the delegates. Only that business stated in the notice can be done. No other business can be conducted.

Chapters and state councils that have not held their elections by July 15, 2020 should submit an election report listing their current officers and noting at the top of the form the date of the rescheduled elections. When the elections are completed the chapter or state council will submit the "VVA Election Report Change of Information Form" which is located under "Chapter information, handbooks, policies, and forms."

Direct any questions to Leslie DeLong at ldelong@vva.org